

# User Guides and FAQ's

## General Guides, Frequently asked Questions, and Research Studies

[Student User Guide](#) provides step-by-step instructions for using MY Access! as a student.

[Student Quick Reference Guide](#) provides general student guidelines for using MY Access.

[Teacher Quick Reference Guide](#) provides general getting started instructions for using MY Access as a teacher.

[CiteSmart Guide](#) provides instructions for using CiteSmart.

[Intellimetric \(FAQ\)](#) Frequently asked Intellimetric (AI) scoring questions.

[How Intellimetric Works](#) In-depth Intellimetric information.

[Nonscorable Essays Explained](#) - Explains why essays may be nonscorable and what teachers and students can do to score the essay.

[MY Tutor and Standards Alignment](#) provides an overview of how MY Tutor is aligned to Common Core and State standards.

[GMAC Intellimetric Research](#) provide an Evaluation of IntelliMetric™ Essay Scoring System Using Responses to GMAT® AWA Prompts

[MY Access! Efficacy Report](#)

[The Impact of MY ACCESS!™ Use on Student Writing Performance](#): A technology overview and four studies from across the nation.

[Student Use of Automated Essay Evaluation Technology During Revision](#). Dr. Noreen Moore and Charles A MacAuthur, Journal of Writing Research, 2016.

[Scientific Proof and Case Studies: The Effect of Frequent Writing on One's Writing Skills](#)

Edelblut, Paul, Lehman, Jim & Danecker, Matt (2016). [Evaluation of the Impact of Automated, Instant Feedback on Writing for Students with Language Based Learning Differences](#)

[Integrating Technology in the Writing Process](#). Dr. Jeanne Qvarnstrom. Assistant Vice President for Institutional Effectiveness and Assistant Professor of Education. Sul Ross University

[A Writing Process Approach to Using MY Access](#). Stephanie Binkes, National Writing Project Fellow

Lee, Sangmin (2008). [Exploring the Potential of a Web-based Writing Instruction Program and AES: An empirical study using MY Access](#), Multimedia-Assisted Language Learning, 11(2), 103-125.

Graham, Steve & Perin, Dolores. (2007). [A Meta-Analysis of Writing Instruction for Adolescent Students](#). Journal of Educational Psychology - J EDUC PSYCHOL. 99. 10.1037/0022-0663.99.3.445.

Yang, Nae-Dong. Department of Foreign Languages and Literatures, National Taiwan University. [Using MY Access! in EFL Writing](#) (550-561).

## User Management

[Enterprise Account Management System](#) provides an overview of the MY Access! Enterprise Management System

[District Enterprise Account Management System](#) provides step-by-step instructions for MY Access!-District SIS integration to automate student account management.

[District Enterprise Management End of Year Procedures](#) provides step-by-step end of year instructions.

[Enterprise student template](#). This file is for districts using MY Access! Enterprise System for onboarding students.

[District Import Users Process](#) for bulk upload of students, teachers and administrators.

[Admin and Teacher Batch Upload \(2023\)](#) enables districts to bulk upload admin and teachers to multiple schools in a single file. NEW file supports single teacher belonging to multiple schools.

[studentTemplate \(2024\).xlsx](#) for single file school upload of students. (NOTE-Date of Birth and gender are no longer a required field).