LeagueMinder Q&A

How do I set up a school within LeagueMinder?

This video shows what information needs to be filled out to add a new school or assign permissions to an existing school in LeagueMinder prior to activating the account.

Includes the following:

- Where to add eligibility forms
- How to restrict ADs from being able to schedule games (if requested by a chairperson)
- How to "hide" rosters/statistics (which is sometimes requested during post-season play)

http://screencast.com/t/eYYYRRK7I

How do I set up a league within LeagueMinder?

This video shows how to create a new league, how best to search for existing leagues and how to assign schools to a league in LeagueMinder.

- NOTE: Schools must be assigned to a league before they can be made "active" and an expiration date can be set.

http://screencast.com/t/GtreAUsa5

How do I properly assign users in LeagueMinder?

This video shows how to add new users properly within LeagueMinder, how to set up multiple roles and how to avoid some of the pitfalls of the system.

Includes the following:

- How to avoid users being associated with the fake "Ogdesnburg Free Academy"
- How to make an AD a "Superuser" and give them AD-level access to multiple schools
- How to assign multiple roles with only one username/password

http://screencast.com/t/Pm3pBH61

Where is student information kept and what is the iDAP?

This video shows where student data is kept once an athlete has been added to a roster, what information has to be added and where the iDAP (individual athlete profile) pages are found.

Includes the following:

- Where to add various pieces of student information, including medical information, student GPA and eligibility data
- Why checking off which position(s) an athlete plays is critical for adding statistics
- Where an iDAP photo is loaded, and where that shows on the public DigitalSports site

http://screencast.com/t/8zHn6vUHW6W

How does our link to Arbiter work?

This video explains how LeagueMinder's connection to ArbiterSports works.

Includes the following:

- Choosing an assignor
- Searching for new assignors
- Sending schedules/games to Arbiter

http://screencast.com/t/fTEr5ujtfMz

Where to edit an ADs external email signature and how to determine whose name appears on the public site as the school's AD?

This video shows where to go within LeagueMinder to edit the signature on the automated emails that are sent out to parents/fans who register.

Includes the following:

- Editing external email signature
- Why to limit each school to only one AD in the system (and what others should be assigned as to have similar permissions)
- Where to manage external email list

http://screencast.com/t/OMHwBZal73