Sort Order

By selecting a Sort Order, you can automatically have your records sorted in ascending or descending order each time you visit that filter. Select which column you would like to sort on from the pick list of available fields. Then, choose whether you would like the sort to be ascending (A-Z) or descending (Z-A).

Step 1: Save your filter with the desired Sort Order.

SORT ORDER

× Company ▾   ⦿ Ascending   ◯ Descending   *[NOTE: Selecting sort field can slow down the loading of list view for this filter]*

Step 2: That's it! Notice the downward facing arrow next to the column header "Company"? That means your list view is now automatically sorted (an upward facing arrow means the column is sorted in descending order). Don't worry, you can still sort on other columns in your list by clicking the column headers.

Showing 1 - 55 of 55   Page 1 ⬍   «   ‹   **1**   ›   »

Add New ⊕

	First Name	Last Name	Company ▾	Email	Phone	City	State	Owner	Action
R	Ralph	Wilton	iseek.ai Aerzen USA Corporation	✉ rwilton@aerzenu...	(610) 517-0758	Coatesville	Pennsylvania	👤 Amped Administrator	✎ 🗑 ➹
J	John	Becker	iseek.ai Analytical Technology Inc.	✉ jbecker@analyti...	(800) 959-0299	Collegeville	Pennsylvania	👤 Amped Administrator	✎ 🗑 ➹
M	Meredith	Sterling	iseek.ai Apple Inc.	✉ sterling_meredi...	(215) 845-7520	Philadelphia	Pa	👤 Jane Smith	✎ 🗑 ➹
V	Vincent	Meinerding	iseek.ai Arturi, Peter D Esq	✉ vincent.meinerd...	(215) 372-1718	Philadelphia	PA	👤 Jane Smith	✎ 🗑 ➹
T	Tyra	Shields	iseek.ai Assink, Anne H Esq	✉ tshields@gmail....	(215) 255-1641	Philadelphia	PA	👤 Jane Smith	✎ 🗑 ➹
R	Rory	Papasergi	iseek.ai Bailey Cntl Co Div Babcock	✉ rpapasergi@cox....	(570) 867-7489	Clarks Summit	PA	👤 Jane Smith	✎ 🗑 ➹