

Unlock Test Key

This is an additional authorization step that assignment managers may include for test takers. This requires the proctor or site admin to enter an **Unlock Test** key during a test, without which an examinee cannot start a test.

Video Tutorial

To activate the **Unlock Test Key**:

Step 1. Click on the **Assignments** tab. From the Assignment list, find and click on the assignment link.

Step 2. On the **Assignments Configuration** page, click on the **Security** tab.

Step 3. Check the **Require an Unlock Key to Start the Assignment** box and hit Save.

Step 4. An Assignment **Unlock Key** is automatically generated and displayed under **Assignment Unlock Key** in the gray box on the right of the page.

Important: The unlock key is updated any time a new assignment setting is applied.

Step 5. Now, when an examinee logs into their account and clicks the Start button next to that assignment, an 'Enter Test Unlock Key' box will appear. The proctor/site admin then enters the **Assignment Unlock Key** and clicks Unlock. The examinee can now proceed. The **Unlock Key** will also be required if the examinee needs to resume the test at any time.

The screenshot displays the 'Add Assignment' interface. At the top, there's a table listing assignments. Below this, the 'Assignment Configuration' section is shown with the 'Security' tab selected. In the 'Security' settings, the option 'Require an Unlock Key to Start the Assignment' is checked. On the right side, a gray box displays the 'Test Assignment Code' and the 'Assignment Unlock Key'.

Name	Type	Start	End	Status	Modified	Assigned To	Unlock Key	Activations	Options
2018 TAP-C Level I Spring Pilot	Pathway	04/26/2018 20:00	04/26/2019 20:00	Active	03/10/2019 16:11	tpc	20CT0000	31 unlimited	Q, E
tpc-test-useFACTA TAP-C Level I 64 Item Pilot	Pathway	10/26/2017 12:00	10/17/2018 12:00	Inactive	04/27/2018 16:20	tpc	N/A	Unlimited	Q, E
tpc-test-useFACTA TAP-C Level I 100000 B	Pathway	09/25/2017 13:00	10/31/2018 13:00	Inactive	06/22/2018 15:57	tpc	N/A	57 unlimited	Q, E

Assignment Configuration

Name: 2018 TAP-C Level I Spring Pilot

Description: Enter description for the assignment setting

Tests Settings **Security** Tools Report Time And Schedule Conditions Redirect Writing Reminder

Resources **AssignmentKey**

☒ Allow Cut & Paste
☐ Require Secure Browser Mode
☒ **Require an Unlock Key to Start the Assignment**

Active Inactive

Save Save & Create New Cancel

Test Assignment Code
www.20tap.com
Activations
31 unlimited
Self Registration
https://tapc.adaptivetest.com/express/self/register.html?assignmentCode=www.20tap.com
AssignmentKey Link
https://tapc.adaptivetest.com/tapc.html?assignmentCode=www.20tap.com
Assignment Unlock Key
20CT0000