

User Guides and FAQ's

General Guides, Frequently asked Questions, and Research Studies

[Student User Guide](#) provides step-by-step instructions for using MY Access! as a student.

[Student Quick Reference Guide](#) provides general student guidelines for using MY Access.

[Teacher Quick Reference Guide](#) provides general getting started instructions for using MY Access as a teacher.

[CiteSmart Guide](#) provides instructions for using CiteSmart.

[Intellimetric \(FAQ\)](#) Frequently asked Intellimetric (AI) scoring questions.

[How Intellimetric Works](#) In-depth Intellimetric information.

[Non-scorable Flags](#) provides a description of each non-scorable flag.

[MY Tutor and Standards Alignment](#) provides an overview of how MY Tutor is aligned to Common Core and State standards.

[GMAC Intellimetric Research](#) provide an Evaluation of IntelliMetric™ Essay Scoring System Using Responses to GMAT® AWA Prompts

[MY Access! Efficacy Report](#)

User Management

[Enterprise Account Management System](#) provides an overview of the MY Access! Enterprise Management System

[District Enterprise Account Management System](#) provides step-by-step instructions for MY Access!-District SIS integration to automate student account management.

[District Enterprise Management End of Year Procedures](#) provides step-by-step end of year instructions.

[Enterprise student template](#). This file is for districts using MY Access! Enterprise System for onboarding students.

[District Import Users Process](#) for bulk upload of students, teachers and administrators.

[adminTeacherbatchtemplate\(2020\)](#) enables districts to bulk upload admin and teachers to multiple schools in a single file.

[studentTemplate \(2020\)](#) for single file school upload of students.