

Attaching a Writing Roadmap to an assigned Prompt (Step 6)

When assigning a prompt, attach a **Writing Roadmap** in Step 6, Special Instructions, so that your students can easily download, complete and turn it in.

Directions:

1. Click on **Resources** on your navigation bar. Click on **MY Access! Student Resources** at the bottom of the list.
2. Scroll down and click on the **Writing Roadmap** you wish to attach. Copy the URL from the address bar.

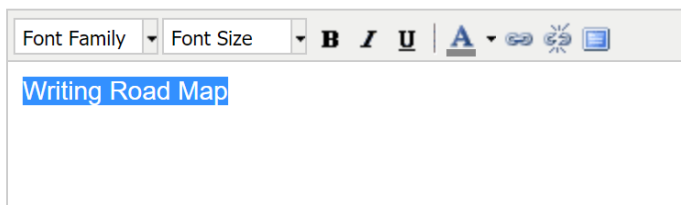
Example:

[resource.vantage.com/display/MA2/MY%20Access!%20Student%20Resources?preview=/40633004/40633844/WR%20-%202x%20Narrative%20C%20and%20D%201%20\(1\).docx](https://resource.vantage.com/display/MA2/MY%20Access!%20Student%20Resources?preview=/40633004/40633844/WR%20-%202x%20Narrative%20C%20and%20D%201%20(1).docx)

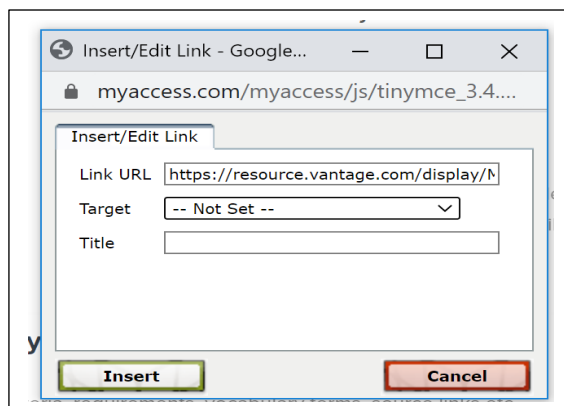
3. Go to **Groups and Assignments**. Click on the icon for **Assignments** and select a prompt.
4. At Step 6, scroll down to **Special Instructions** and type **Writing Roadmap** and highlight (see below).

Special Instructions for your Students:

Note: Consider adding grading criteria, requirements, vocabulary t



5. Then click the Link icon



6. Paste the URL for the Roadmap in the Link URL area.
7. Set the Target to **“Open Link in a New Window”** and click **Insert**.
8. Tell your students to click on **Writing Roadmap**, download and complete all steps of the writing process.