From your MY Access! Portfolio, you and your students can view essays and all summative and formative scoring data. Filters will help you customize your search by group or by individual student.

Select one or more groups	Select Group: None selected  All Groups
Select a date range	Date Range: Since 180 days ago
Select a prompt	Choose Prompts or Genres None selected All Prompts or Genres Narrative Favorite Character A Good Deed Persuasive/Argument
<ul> <li>Select Status <ul> <li>To ensure that you can see all your students' essays, change the status to ALL.</li> </ul> </li> <li>If you see red checks, this means students have not submitted their most recent draft.</li> </ul>	Status         All selected (3)
Scale: Select one or both scoring rubrics	Scale         All selected (2)         ✓ All Scales         ✓ 4 point scale         ✓ 6 point scale
<ul> <li>Select revision</li> <li>To analyze student growth, select First and Most Recent (default) or All Revisions</li> <li>Select Most Recent to view, print and/or grade</li> </ul>	Revision         First and Most Recent         All Revisions         First         Most Recent         ✓ First and Most Recent

## View scoring data and student writing

Holis	ic Score		Focus	& Purpos	se	Content &	Develop	oment		Organiza	tion		1	Langua	ge Use		Gra	nmmar & M	echanics
Total Pts	4pts	6pts	Total Pts	4pts	6pts	Total Pts	4pts	6pts	Total P	ts 4	ots 6p	ts	Total	Pts	4pts	6pts	Tota	l Pts 4p	ots 6pts
Score	1.9	3.1	Score	1.9	3.0	Score	1.6	2.7	Score	) <b>1</b> .	.8 2.	7	Scor	re	1.9	3.0	Sco	ore 1.	8 2.9
say Actions:		ct Report	•						_						_			Paulalan	
Last Name	Sele First Name	ct Report Date		nent				Status	н	F	с	0	L	G	Origi	inality	Feedback	Revision Plan	Comme
Last	First		e Assignn		er(S1)			Status	H n/a	F n/a	C n/a	O n/a	L n/a	G n/a	Origi	inality	Feedback	Revision Plan	Comme
Last Name	First Name	Date	e Assignn 3/19 Favorite	Characte		vn Phones?(S1)							L n/a 2.2		Origi	inality		Plan	
Last Name O1student O1student	First Name Demo	Date 10/23	e Assignn 3/19 Favorite /19 Do Child	Characte	d Their Ov	vn Phones?(S1)		۲	n/a	n/a	n/a	n/a		n/a		inality 10%	¢	Plan 🖹	

<ul> <li>Click on Status symbol to view descriptor</li> <li>For example, a red X means the essay may be non-scoreable</li> </ul>	Symbol     Status <ul> <li>Completed and Scored</li> <li>May Be Non-Scoreable - Try Revising. This essay may be too short, please review</li> <li>✓</li> <li>In Progress</li> <li>Q</li> <li>Awaiting teacher/admin scoring.</li> <li>May Contain Violent Sentences or Explicit Language</li> </ul>
<ul> <li>View/Print/Save Essays</li> <li>Checkmark the essays you wish to see and click Essay Actions.</li> </ul>	Essay Actions:       Select Report         Last       First       Performance Summary         My Editor Report       My Editor Report         O1student       Demo       10/;         O1student       Demo       9/;         Parent Letter       Comments         O1student       Demo       8/1         O1student       Demo       8/1         O1student       Demo       8/1         O1student       Demo       8/1         Delete       Email

Select an Individual Student Portfolio	
<ul> <li>Select a group</li> <li>Select one of your students</li> <li>Select entires for each filter</li> </ul>	Select Group: None selected  All Groups
Select options for each filter	
	Group Portfolios Individual Filter Reset
	Select Student: None selected   All Students  014Student, Demo