# Special Instructions: Customize every assignment

To help guide students as they revise, MY Access! provides you with a distinct field to add your grading criteria, additional guidance, supplemental materials, URLs, or other information.

Want to learn more? Please email mpan@vantage.com and we'll schedule a 15-20 minute video chat!

### **Teacher page**

Step 6: "Add Tools" of the Assignment Wizard > Special Instructions

Step 1: Select Prompt	Assignment Wizard: Step 6 of 6			Cancer Sove and Que			
Step 2: Find Resources	Add Tools						
Step 3: Setup Availability	Note: Checked terms below will be available to the student from the writing screen or th	e magament center.					
Step 4: Setup Scoring	Check All   Duncheck All						
Step 5: Setup Feedback							
Step 6: Add Tools	Writer's Tools						
	🖉 Venn Diagram	Spell Checker	💷 Timor				
	Pocus Checklist	# Print Essay					
	# NotePad	H Word Bank					
	if Cluster Web	W Checklist					
	R Writer's Guide	if Thesaurus/dictionary					
	If Writer's Models	Instructional Resources Note: Instructional Resources include prangit specific ads. Removing the check will hide these vessarias here					
	R Rubrics	Hence instructional websitedes include primitin specific units websited the create we receive instances not attudent view.					
	Special Instructions for your Students:						
	New Center adding profing cubraits, equilately inners, source bits etc.						
	fact here (1) that (1) a D J D (1) A =						
	Your grade will depend on the following.						
	1. You must have a claim and at least three arguments						
	2. Each argument must be backed up with at least two pieces of evidence.	Enter approved route to baseduring were at least too places at involves.					
	4-Previous			Save and Assign			

### **Sample Special Instructions**

Your essay will be graded, based on completing the following:

- Strong introduction, with your claim, highlighted in green.
- Three or more body paragraphs, each beginning with a strong argument as the topic. sentence, with a minimum of 2 cited references in each paragraph.
- One strong counterargument in each paragraph.
- Strong transitions at the beginning of each paragraph and within, when noting references.
- Strong conclusion, with the claim as the first sentence.

#### Source

Use the information from the following article to support or refute your claim <a href="https://cmsny.org/publications/jmhs-is-border-enforcement-effective/">https://cmsny.org/publications/jmhs-is-border-enforcement-effective/</a>

To include a link in Special Instructions

- 1. Type the URL or name of the site
- 2. Highlight the URL or name of the site



3. Click the link icon



- 4. Type the entire address in the Link URL space
- 5. Set the Target to open in the same or a new window -
- 6. Click Insert this is now a direct link. Students can click on it and get directly to the source.

## Student page

When your students log in, they will see a red star next to the prompt name on their Assignment screen to alert them that there are special instructions for that assignment.

ew assignments from: Irma Sonchez •			Join a clas	55:	
Indicates assignment has special instructions					
Assignment Topic -	Assignment Status	Assigned By	Submission #	Submissions Remaining	Due Date
1763-1775: Independence or Not?	Slart	Sanchez P1 English 19-20 Irma Sanchez	0	004	12/31/20
Changes the Next President Should Make	Resume	Sanchez Agora Training - Imma Sanchez	3	003	12/31/20
Do Children Need Their Own Phones?	Slart	Sanchez P1 English 19-20 Irma Sanchez	0	Unlimited	12/31/20
Do Children Need Their Own Phones?	Start Revision	Sanchez Agora Trainingirma Sanchez	2	034	12/31/20
Pelicopter Parents	Start	Sanchez P1 English 19-20 - Irma Sanchez	0	Unlimited	12/31/20
Special Instructions		× Close 😝 Print			
☆ Special Instructions		x Close 🖨 Print			
Your grade will depend on the follo	-	X Close 👌 Print			
	-	X Close 👌 Print			
Your grade will depend on the follo	ast three arguments				
Your grade will depend on the follo 1. You must have a claim and at le	ast three arguments up with at least two	pieces of evidence			

Students can also read the instructions when they are in the student writing space by selecting "Special Instructions" from the Prompt drop-down menu.

