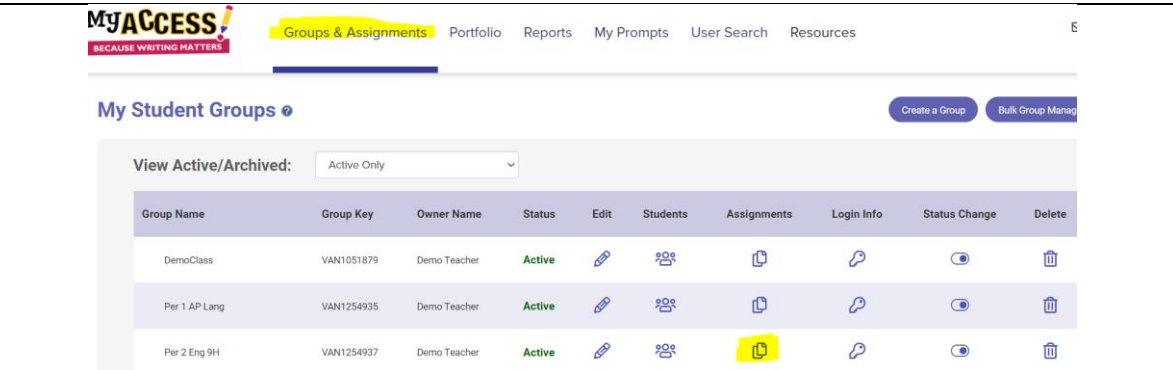
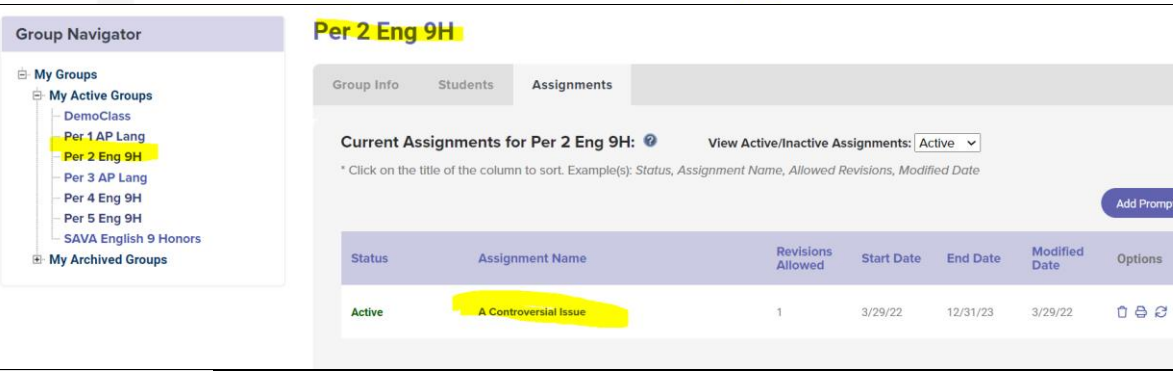




Making Changes to an assigned Prompt in MY Access!

<p>Log onto MY Access!</p>	
<p>Click Groups & Assignments and select the Assignment icon to the right of a group.</p>	
<p>Click on the Title of the Prompt for which you want to make changes.</p>	
<p>Remember to Save & Exit when you finish making changes.</p>	<div data-bbox="435 1058 698 1425"><p>Step 1: Select Prompt</p><p>Step 2: Find Resources</p><p>Step 3: Setup Availability</p><p>Step 4: Setup Scoring</p><p>Step 5: Setup Feedback</p><p>Step 6: Add Tools</p><p>Cancel Save & Exit</p></div> <div data-bbox="698 1058 1602 1425" style="border: 1px solid black; padding: 10px;"><p>Changes can be made to any Step with the following exceptions:</p><p>Step 3: Practice Prompt may NOT be changed once students have started writing to the Prompt</p><p>Step 4 - Scoring may NOT be changed once students have started writing to the Prompt.</p></div>
<p>Once you finish applying changes for one group, you need to apply the same process to other groups for which you assigned the same prompt.</p>	