

- Read each MY Tutor revision goal for the domain/trait in which you received your lowest score or one you or your teacher have chosen.
- Select ONE of the MY Tutor Revision Goals and click the Add to Revision Plan button.
- Select ONE of the Revision Goals and copy/paste it into your Revision Plan in the section marked My Goal.
- Click on the MY Tutor goal statement to Reread the (1)goal, (2)directions and (3) the student example. The example is provided to show you one way another student applied the same goal and strategy to his/her own writing.
- Write your strategy for revising in your Revision Plan Strategy Section. You can use the directions that are listed with the Revision Goal.
- Save and print a copy of your Revision Plan.
- Return to the Assignment Center and "Start Revision" of your essay based on the goal and strategy you've included in your Revision Plan.
- Once you are finished revising, highlight the changes in your essay on your drafting screen by changing the color of the print OR you may print your essay and highlight the changes on your printed copy.
- If you printed your essay and highlighted the changes, explain why you made the changes you highlighted in the margins of your paper.
- Return to your Revision Plan on your drafting page and write a "Reflection" explaining how your changes improved your essay.
- Provide your teacher with your completed Revision Plan and your highlighted/annotated copy of your essay for evaluation.
- Submit your revised essay for scoring.

**MY Revision Plan**

**MY Goals**

**Strategy**

**Reflection**