

### MY Editor Rule Preferences

MY Editor is an editing tool that assists students in identifying possible errors and provides them with suggestions on improving their writing. Since it does not know the intent of the writer, a student still has to decide if a MY Editor suggestion makes sense and is applicable to writing.

By instructing students to follow the suggestions below, teachers and students will find that MY Editor provides the best suggestions during the editing process.

Remind students that they should do a final review of their writing after they have run MY Editor for the last time to ensure that all spelling, grammatical, and mechanical errors have been corrected. If you or your students find errors that are not detected by MY Editor, send the essay with an error description to [support@myaccess.com](mailto:support@myaccess.com).

The chart below lists the specific rules identified by MY Editor for each category and at each level. This list can help you choose the most appropriate level for MY Editor feedback for your class.

Rule Tested at Developing Level	Rule Tested at Proficient Level	Rule Tested at Advanced Proficient Level	Category for the Rule <i>*updated May 2009</i>
A vs. An	A vs. An	A vs. An	Usage
	Adverb placement	Adverb placement	Usage
Adverbs or adjectives	Adverbs or adjectives	Adverbs or adjectives	Grammar
	Agreement with here/there (S/V)	Agreement with here/there (S/V)	Usage
		Archaic expressions	Style
Capitalization errors	Capitalization errors	Capitalization errors	Mechanics
Clause errors (run-on, fragment)	Clause errors (run-on, fragment)	Clause errors (run-on, fragment)	Style
		Clichés	Style
		Commonly confused words	Usage
Comparative/superlative	Comparative/superlative	Comparative/superlative	Usage
		Compounding errors	Usage
	Conditional sentences	Conditional sentences	Style
	Continuous or simple tense	Continuous or simple tense	Usage
	Contractions	Contractions	Usage
Double negatives	Double negatives	Double negatives	Usage
Doubled words	Doubled words	Doubled words	Mechanics
	Errors in word form	Errors in word form	Usage
Errors with “it” and “there”	Errors with “it” and “there”	Errors with “it” and “there”	Usage
Formatting errors	Formatting errors	Formatting errors	Style
		Gender-specific words or expressions	Style
		Homonyms	Usage
	Incorrect articles	Incorrect articles	Usage
Incorrect use of past tense	Incorrect use of past tense	Incorrect use of past tense	Usage
	Infinitive or “-ing” form	Infinitive or “-ing” form	Grammar
		Informal expressions	Style

	Mass vs. count errors	Mass vs. count errors	Usage
Missing articles	Missing articles	Missing articles	Usage
	Missing prepositions	Missing prepositions	Usage (ESL)
	Misspelled expressions	Misspelled expressions	Mechanics
		Misspelled foreign words and expressions	Mechanics
Misused words	Misused words	Misused words	Usage
		Nonstandard modifiers	Style
Nonstandard prepositions	Nonstandard prepositions	Nonstandard prepositions	Usage (ESL)
		Nonstandard terms	Usage
	Noun phrase consistency errors	Noun phrase consistency errors	Grammar
	Nouns or past participles	Nouns or past participles	Grammar
	Nouns: mass or count?	Nouns: mass or count?	Grammar
	Open vs. closed spelling	Open vs. closed spelling	Mechanics
		Overused phrases	Style
	Passive voice usage	Passive voice usage	Style
	Possible word confusions	Possible word confusions	Usage
	Preposition errors	Preposition errors	Grammar
Pronoun errors	Pronoun errors	Pronoun errors	Grammar
Punctuation errors	Punctuation errors	Punctuation errors	Mechanics
	Redundant expressions	Redundant expressions	Usage
	Reflexive pronoun errors	Reflexive pronoun errors	Usage
		Sexist expressions	Style
	Similar words	Similar words	Usage
	Some or any	Some or any	Usage
Spelling errors	Spelling errors	Spelling errors	Mechanics
		Stock phrases	Style
		Style settings	Style
Subject-verb agreement errors	Subject-verb agreement errors	Subject-verb agreement errors	Grammar
Textspeak	Textspeak	Textspeak	Usage
		Ungrammatical expressions	Style
	Unnecessary articles	Unnecessary articles	Usage
	Unnecessary prepositions	Unnecessary prepositions	Usage (ESL)
	Use of "make" and "do"	Use of "make" and "do"	Usage
		Vague quantifiers	Style
		Verb group consistency errors	Grammar
	Verb tense	Verb tense	Grammar
	Verb construction transitive/intransitive	Verb construction transitive/intransitive	Grammar
		Weak modifiers	Style
		Word form errors	Usage
		Word order errors	Usage

		Word choice (adjectives)	Usage
Word choice (nouns)	Word choice (nouns)	Word choice (nouns)	Usage
Word order after “who,” etc.	Word order after “who,” etc.	Word order after “who,” etc.	Usage
Word order (“yes” and “no” questions)	Word order (“yes” and “no” questions)	Word order (“yes” and “no” questions)	Usage
		Word order (subject-verb)	Usage
	Wordy expressions	Wordy expressions	Style

MY Access! offers additional remediation or enrichment for the **most commonly made grammar and editing errors** through the MY Editor Writing Test Packs. Tests are specialized for grade level and proficiency level. The MY Editor rules tested for each category are identified below.

<b><u>Grammar</u></b>	<b><u>Mechanics</u></b>	<b><u>Style</u></b>	<b><u>Usage</u></b>
Preposition errors	Capitalization errors	Archaic expressions	A vs. An
Pronoun errors	Misspelled expressions	Clichés	Comparative/superlative
Subject-verb agreement errors	Misspelled foreign words and expressions	Conditional sentences	Homonyms
Verb tense	Nonstandard spelling	Formatting errors	Incorrect articles
	Open vs. closed spelling	Gender-specific words or expressions	Missing articles
	Punctuation errors	Idiomatic expressions	Misused words
	Spelling errors	Informal expressions	Word order errors
		Jargon (words or expressions)	Word choice (adjectives)
		Nonstandard modifiers	Word choice (nouns)
		Overused phrases	Word order after “who,” etc.
		Passive voice usage	Word order (“yes” and “no” questions)
		Sexist expressions	Word order (subject-verb)
		Ungrammatical expressions	Similar words
		Weak modifiers	
		Wordy expressions/clause errors (run-on, fragment)	